



**RADA**

VERKHOVNA RADA  
OF UKRAINE

**RESEARCH SERVICE**

**OF THE VERKHOVNA RADA OF UKRAINE**

# TASKS



scientific, research, informational, and analytical support for the activities of the Verkhovna Rada of Ukraine, its bodies, People's Deputies of Ukraine (MPs), deputy factions (deputy groups)



professional training (advanced training) of MPs, staff of the Secretariat of the Verkhovna Rada of Ukraine, and MPs' assistant consultants

# PRINCIPLES

## CONFIDENTIALITY

- non-disclosure of information provided to the Research Service by the customer
- publication of research results of public interest no sooner than 30 calendar days after the customer has received the document containing the research results

## POLITICAL IMPARTIALITY

- equal treatment of People's Deputies of Ukraine and deputy factions (deputy groups), regardless of party affiliation

## RULE OF LAW

- ensuring legality, legal certainty, observance of human rights, non-discrimination, equality before the law, and the prevention of arbitrariness in the activities of the Research Service and its employees

## PROFESSIONAL COMPETENCE

- ensuring a high level of competence among Research Service employees in performing their tasks and functions and in interacting with the customer

## RELEVANCE AND OBJECTIVITY

- providing the customer with accurate, up-to-date, and apolitical information. The researcher's methods and stance do not affect the objectivity of the results obtained.

## COMPLIANCE, TIMELINESS, AND QUALITY

- providing high-quality information and research materials that meet the specified criteria, within the prescribed timeframe, and in the appropriate format

# ANALYTICAL AND INFORMATIONAL MATERIALS

scientific concepts for the development of legislative regulation of social relations

guides to legislation

parliamentary research

analytical notes on Comparative Law

review dossiers

**Research  
Service**



requests to ECPRD, EPPRN, responses to requests from ECPRD, EPPRN

informational references

analytical notes on the subject of the proposed legislative draft

proposals for the Legislative Work Plan of the Verkhovna Rada of Ukraine

analytical notes on results of monitoring the implementation of the Legislative Work Plan of the Verkhovna Rada of Ukraine

analytical reports on results of activities of the Verkhovna Rada of Ukraine

# ANALYTICAL AND INFORMATIONAL MATERIALS

## SCIENTIFIC CONCEPT OF DEVELOPING LEGISLATIVE REGULATION OF SOCIAL RELATIONS

analytical material outlining the current state of sectoral legislation, its goals, priority tasks, and strategic directions for development, as well as the mechanisms for implementing the concept and the expected outcomes

*(up to 50 pages, preparation time - up to 30 days)*

## GUIDE TO LEGISLATION

a 'road map' on domestic legislation that outlines its system within the context of evolving trends and includes current legislative ideas

*(up to 500 pages, preparation time - up to 60 days)*

## PARLIAMENTARY RESEARCH

a comprehensive analytical digest related to the development of draft laws under consideration by the Verkhovna Rada of Ukraine, other current state policy issues, and the assessment of the effectiveness of implemented legislative acts

*(up to 30 pages, preparation time - up to 30 days)*

## ANALYTICAL NOTE ON COMPARATIVE LAW

informational and analytical material on the analysis and generalization of specific legal aspects of foreign legislation, EU acquis, and international law

*(up to 20 pages, preparation time - up to 30 days)*

# ANALYTICAL AND INFORMATIONAL MATERIALS

## REVIEW DOSSIER

an analytical digest based on scientific, journalistic, regulatory and legal sources, laid out in accordance with established scientific criteria for the design of research materials (*up to 10 pages, preparation time - up to 14 days*)

## INFORMATIONAL REFERENCE

a summary of the main aspects of the current issues of state policy as well as those related to the development of draft laws (*up to 3 pages, preparation time - up to 7 days*)

## ANALYTICAL NOTE ON THE SUBJECT OF THE PROPOSED LEGISLATIVE DRAFT

analysis of the need for legislative regulation or improvement of specific social relations in the context of fulfilling Ukraine's international obligations  
(*up to 20 pages, preparation time - up to 20 days*)

## PROPOSALS FOR THE LEGISLATIVE WORK PLAN OF THE VERKHOVNA RADA OF UKRAINE

a statement of the issues requiring legislative regulation, with reasoning set out for the need for adopting the relevant bills, expected legal and other consequences of their adoption  
(*up to 100 pages, preparation time - up to 10 days*)

# ANALYTICAL AND INFORMATIONAL MATERIALS

## ANALYTICAL NOTE ON THE RESULTS OF MONITORING THE IMPLEMENTATION OF THE LEGISLATIVE WORK PLAN OF THE VERKHOVNA RADA OF UKRAINE

informational and analytical study of the implementation of the Legislative Work Plan of the Verkhovna Rada of Ukraine, reflecting relevant quantitative and qualitative indicators  
*(up to 100 pages, preparation time - up to 10 days)*

## REQUEST TO ECPRD, EPPRN, RESPONSE TO REQUEST FROM ECPRD, EPPRN

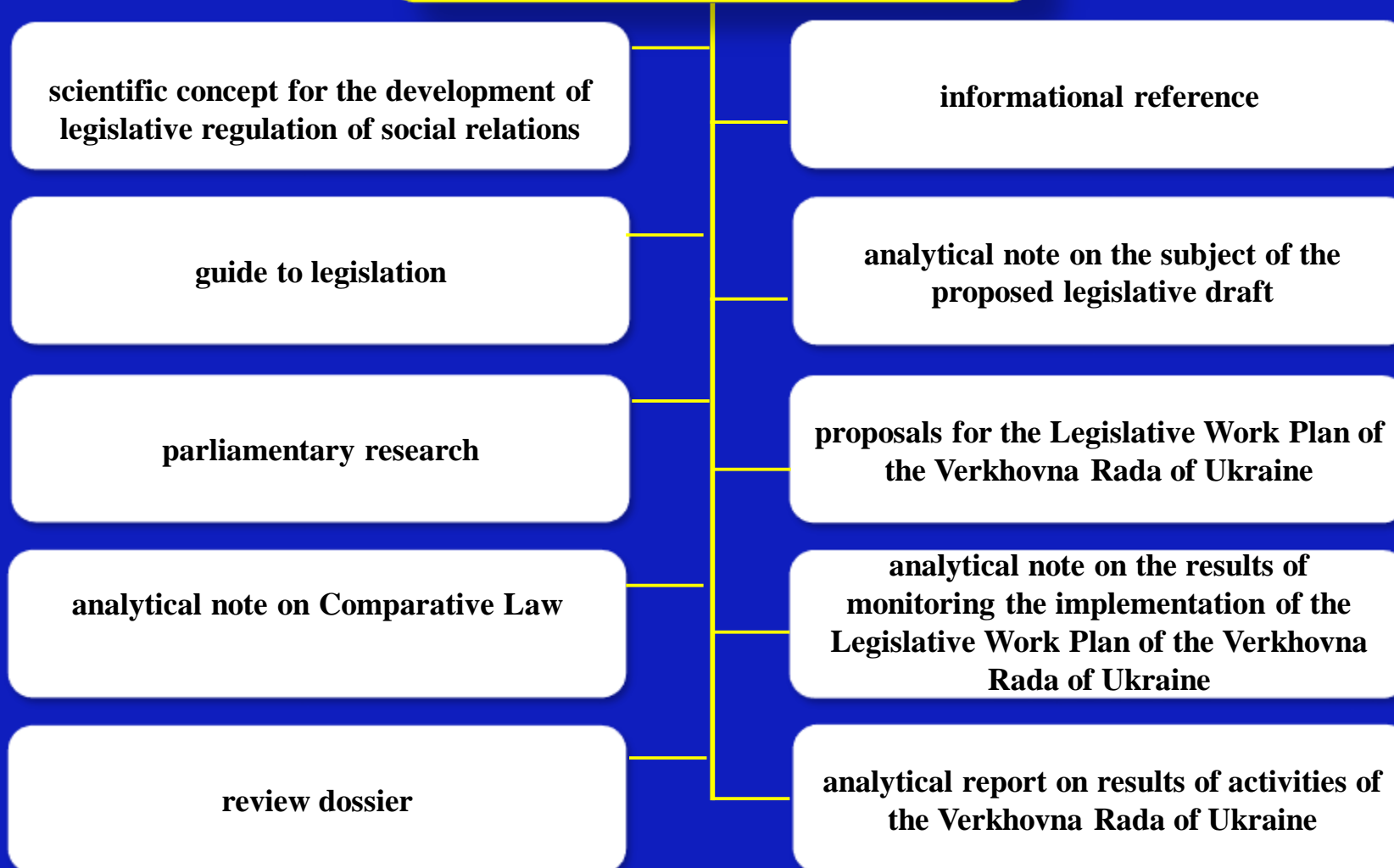
material on specific issues of regulatory and legal regulation, as well as organizational and administrative activities, presented in accordance with the established practices of information processing in ECPRD and EPPRN

## ANALYTICAL REPORT ON THE ACTIVITY RESULTS OF THE VERKHOVNA RADA OF UKRAINE

informational and analytical material for newly elected People's Deputies of Ukraine, providing an overview of the legislative activity of the Verkhovna Rada of Ukraine of the corresponding convocation, as well as a list of state policy issues requiring legislative regulation  
*(up to 500 pages, preparation time - up to 30 days)*

# UPON REQUEST

## Chairman of the Verkhovna Rada of Ukraine





# UPON REQUEST

**First Deputy Chairman of the Verkhovna Rada of Ukraine, Deputy Chairman of the Verkhovna Rada of Ukraine, People's Deputies of Ukraine**

**bodies of the Verkhovna Rada of Ukraine, deputy factions (deputy groups)**

parliamentary research

analytical note on comparative law

review dossier

informational reference

**standing committee**

parliamentary research

analytical note on the subject of the proposed legislative draft

propositions for the Legislative Work Plan of the Verkhovna Rada of Ukraine and an analytical note on the results of monitoring its implementation  
*(upon the request of the Committee on Legal Policy)*

scientific concept for the development of legislative regulation of social relations

# UPON REQUEST

**Secretary General of the  
Secretariat of the Verkhovna  
Rada of Ukraine**

**Deputy Secretary General of the  
Secretariat of the Verkhovna Rada of  
Ukraine, responsible for coordinating  
the Research Service activities**

parliamentary research

analytical note on Comparative Law

review dossier

request to ECPRD, EPPRN, response to  
request from ECPRD, EPPRN

analytical report on the results of the  
Verkhovna Rada activities

informational reference

**an official of the Secretariat of  
the Verkhovna Rada of Ukraine  
- a correspondent of the European  
Centre for Parliamentary Research and  
Documentation**

request to ECPRD, EPPRN, response to  
request from ECPRD, EPPRN

# APPLICATION FORM

## FEEDBACK :

- the purpose of the request
- the content and format of the information submission
- the deadlines



- 1 Type of analytical/informational material
- 2 Requester
- 3 Contact details of the requester for clarifying information
- 4 Contact methods of the requester for clarifying information
- 5 Subject matter of the request
- 6 The preferred method for presenting information
- 7 Additional information required for processing the request

### **Priority is given to requests from:**

- 1) Chairman of the Verkhovna Rada of Ukraine
- 2) First Deputy Chairman of the Verkhovna Rada of Ukraine
- 3) Deputy Chairman of the Verkhovna Rada of Ukraine
- 4) bodies of the Verkhovna Rada of Ukraine
- 5) deputy factions (deputy groups) of the Verkhovna Rada of Ukraine
- 6) People's Deputies of Ukraine
- 7) the Secretariat management of the Verkhovna Rada of Ukraine
- 8) an official of the Secretariat of the Verkhovna Rada of Ukraine – a correspondent of the European Centre for Parliamentary Research and Documentation

### **The Research Service does not provide analytical and informational materials for requests on issues that:**

- 1) constitute a private or commercial interest of the customer
- 2) originated from voters or other individuals
- 3) relate to the analysis of the financial impact of decisions
- 4) concern the interests of political parties or election campaign participation
- 5) provide clarification on court decisions, acts of executive authorities, and local self-government bodies

### **The Research Service does not prepare:**

- 1) reports
- 2) speeches

# PROFESSIONAL TRAINING

(advanced training)

conducts training sessions, workshops, specialized courses, and seminars based on the practical needs identified by the Secretariat of the Verkhovna Rada of Ukraine, as well as on a contractual basis upon request from state authorities and local government bodies

engages, on a contractual basis, specialists from educational institutions, research organizations, government authorities, local government bodies, public associations, and experts to participate in professional training (advanced training) activities

## Research Service

organizes professional training for MPs, Verkhovna Rada Secretariat staff, and MPs' assistants on fixed-term contracts. It also provides training on a contractual basis for government representatives, local government bodies, and other entities; participates in internship programs for young people not holding civil service positions at the Verkhovna Rada Secretariat

develops training and workshop programs and plans; prepares educational, methodological and informational materials; and conducts expert reviews and evaluations of the educational and methodological materials created by specialists engaged on a contractual basis for professional training (advanced training) activities

# STRUCTURE AND AREAS OF ACTIVITY

**Head**

**First Deputy  
Head**

**Deputy Head**

**Organizational  
Department**

**Department of  
Accounting and  
Financial Reporting**

**Department of Legal  
Policy and  
Organization of  
Public Authority**

- legal policy;
- state building, local governance, regional and urban development;
- rules of procedure, parliamentary ethics, and administration of Verkhovna Rada activities;
- transport and infrastructure;
- Ukraine's integration into the European Union;
- foreign policy and inter-parliamentary cooperation

**Department of National  
Security and Law and  
Order**

- anti-corruption policy;
- national security, defense, and intelligence;
- law enforcement activities;
- Ukraine's integration into the European Union;
- foreign policy and inter-parliamentary cooperation

**Department of  
Humanitarian and Social  
Policy**

- humanitarian and information policy;
- public health, medical aid, and medical insurance;
- youth and sports;
- freedom of speech;
- digital transformation;
- social policy and protection of veterans' rights;
- human rights, de-occupation, and reintegration of temporarily occupied territories of Ukraine, national minorities, and interethnic relations;
- education, science, and innovation;
- Ukraine's integration into the European Union;
- foreign policy and inter-parliamentary cooperation

**Department of Economic  
Development and  
Financial Policy**

- agrarian and land policy;
- budget;
- environmental policy and nature management;
- economic development;
- energy and housing and utilities services;
- finance, taxation and customs policy;
- Ukraine's integration into the European Union;
- foreign policy and inter-parliamentary cooperation

**Training Center**

**Committees of  
the Verkhovna  
Rada of  
Ukraine  
on the  
following  
issues:**

# DEVELOPMENT STRATEGY

Establishment of cooperation and material exchange with the research services of foreign parliaments and the European Parliamentary Research Service

Preparation of proactive analytical and informational materials

Creating a database of external experts

Creating an electronic database of analytical and informational materials with remote access for the customer

Integrating modern technologies into personnel management

Implementation of the electronic system of the request management

Launch of online consultation for customers

Development of an online platform for professional training

Organization of an automated employee workplace

Implementation of the quality management system