



RADA

VERKHOVNA RADA
OF UKRAINE

RESEARCH SERVICE

OF THE VERKHOVNA RADA OF UKRAINE

TASKS



scientific, research, information and analytical support to the activities of the Verkhovna Rada of Ukraine, its bodies, Members of Parliament (MPs), and parliamentary factions (groups)



professional training (advanced training) of MPs, staff of the Secretariat of the Verkhovna Rada of Ukraine, and assistants to Members of Parliament

PRINCIPLES

CONFIDENTIALITY

- non-disclosure of information provided to the Research Service by the customer
- publication of research results in the public interest no earlier than 30 calendar days after the customer has received them

POLITICAL IMPARTIALITY

- equal treatment of Members of Parliament (MPs) and parliamentary factions (groups), regardless of political affiliation

RULE OF LAW

- ensuring legality, legal certainty, observance of human rights, non-discrimination, equality before the law, and the prevention of arbitrariness in the activities of the Research Service and its employees

PROFESSIONAL COMPETENCE

- ensuring a high level of competence among Research Service employees in performing their tasks and functions and in interacting with the customer

RELEVANCE AND OBJECTIVITY

- providing the customer with accurate, up-to-date and non-partisan information, prepared using research methods and approaches that do not affect the objectivity of the results obtained

COMPLIANCE, TIMELINESS, AND QUALITY

- providing high-quality information and research outputs that meet the specified criteria, within the prescribed timeframe and in the appropriate format

ANALYTICAL AND INFORMATIONAL MATERIALS

scientific concept for the development of legislative regulation of social relations

guide to legislation

parliamentary study

analytical note on Comparative Law

review dossier



request to ECPRD, EPPRN, response to a request from ECPRD, EPPRN

informational reference

analytical note on the subject of the proposed legislative draft

analytical note on the Legislative Work Plan of the Verkhovna Rada of Ukraine

analytical note on results of legal monitoring the implementation of the Legislative Work Plan of the Verkhovna Rada of Ukraine

analytical report on results of activities of the Verkhovna Rada of Ukraine

ANALYTICAL AND INFORMATIONAL MATERIALS

SCIENTIFIC CONCEPT OF DEVELOPING LEGISLATIVE REGULATION OF SOCIAL RELATIONS

analytical material outlining the current state of sectoral legislation, its goals, priority tasks, and strategic directions for development, as well as the mechanisms for implementing the concept and the expected outcomes

(up to 50 pages, preparation time - up to 30 days)

GUIDE TO LEGISLATION

a 'road map' on domestic legislation that outlines its system within the context of evolving trends and includes current legislative ideas

(up to 500 pages, preparation time - up to 60 days)

PARLIAMENTARY STUDY

a comprehensive analytical digest related to the development of draft laws under consideration by the Verkhovna Rada of Ukraine, other current state policy issues, and the assessment of the effectiveness of an implemented legislative act

(up to 30 pages, preparation time - up to 30 days)

ANALYTICAL NOTE ON COMPARATIVE LAW

information and analytical material providing analysis and synthesis of selected legal aspects of Ukrainian and/or foreign legislation, the EU acquis, and international law

(up to 20 pages, preparation time - up to 30 days)

ANALYTICAL AND INFORMATIONAL MATERIALS

REVIEW DOSSIER

an analytical digest based on scientific, journalistic, regulatory and legal sources, laid out in accordance with established scientific criteria for the design of research materials

(up to 10 pages, preparation time - up to 14 days)

INFORMATIONAL REFERENCE

a summary of the main aspects of the current issues of state policy as well as those related to the development of draft laws

(up to 5 pages, preparation time - up to 7 days)

ANALYTICAL NOTE ON THE SUBJECT OF THE PROPOSED LEGISLATIVE DRAFT

analysis of the need for legislative regulation or improvement of specific social relations in the context of fulfilling Ukraine's international obligations

(up to 20 pages, preparation time - up to 20 days)

ANALYTICAL NOTE ON THE LEGISLATIVE WORK PLAN OF THE VERKHOVNA RADA OF UKRAINE

a statement of the issues requiring legislative regulation, with reasoning set out for the need for adopting the relevant draft laws, expected legal and other consequences of their adoption

(up to 100 pages, preparation time - up to 10 days)

ANALYTICAL AND INFORMATIONAL MATERIALS

ANALYTICAL NOTE ON THE RESULTS OF LEGAL MONITORING THE IMPLEMENTATION OF THE LEGISLATIVE WORK PLAN OF THE VERKHOVNA RADA OF UKRAINE

informational and analytical study of the implementation of the Legislative Work Plan of the Verkhovna Rada of Ukraine, reflecting relevant quantitative and qualitative indicators

(up to 100 pages, preparation time - up to 10 days)

REQUEST TO ECPRD, EPPRN, RESPONSE TO REQUEST FROM ECPRD, EPPRN

material on specific issues of the regulatory legal framework and organizational activities of the Parliament, presented in accordance with established information processing practices in ECPRD and EPPRN

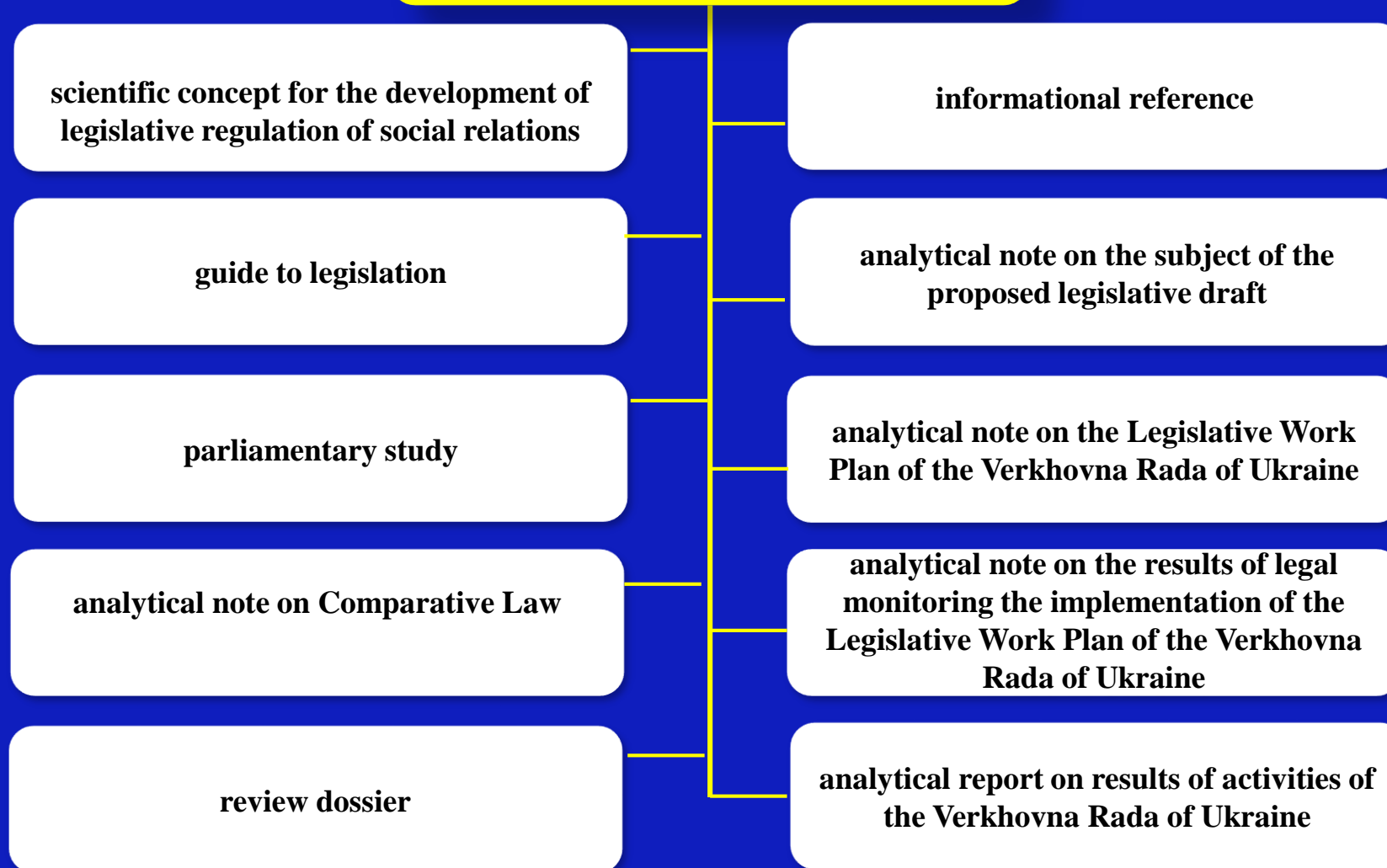
ANALYTICAL REPORT ON RESULTS OF ACTIVITIES OF THE VERKHOVNA RADA OF UKRAINE

informational and analytical material for newly elected Members of Parliament of Ukraine, providing an overview of the legislative activity of the Verkhovna Rada of Ukraine of the corresponding convocation, as well as a list of state policy issues requiring legislative regulation

(up to 500 pages, preparation time - up to 30 days)

UPON REQUEST

Chairman of the Verkhovna Rada of Ukraine



UPON REQUEST

**First Deputy Chairman of the
Verkhovna Rada of Ukraine, Deputy
Chairman of the Verkhovna Rada of
Ukraine, Members of Parliament**

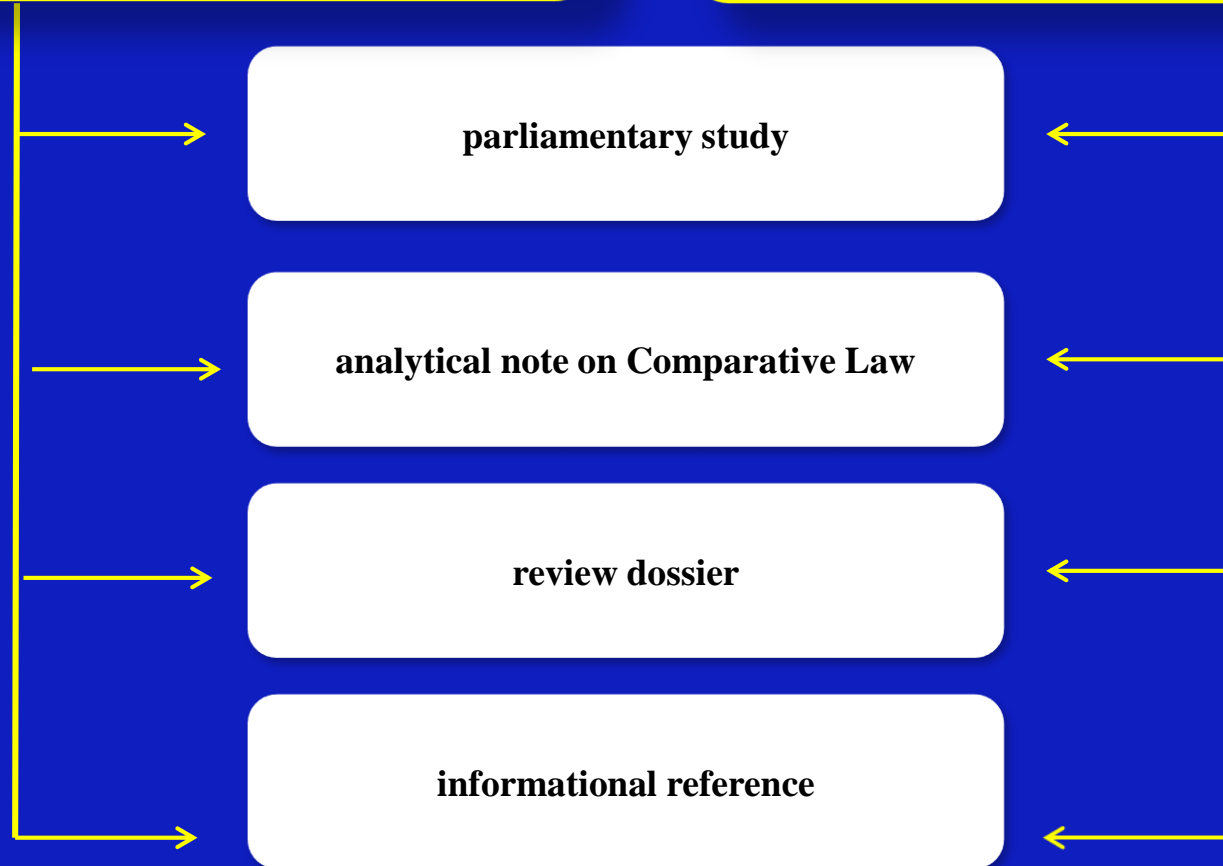
parliamentary factions (groups)

parliamentary study

analytical note on Comparative Law

review dossier

informational reference



UPON REQUEST

Committee

analytical note on Comparative Law

parliamentary study

review dossier

informational reference

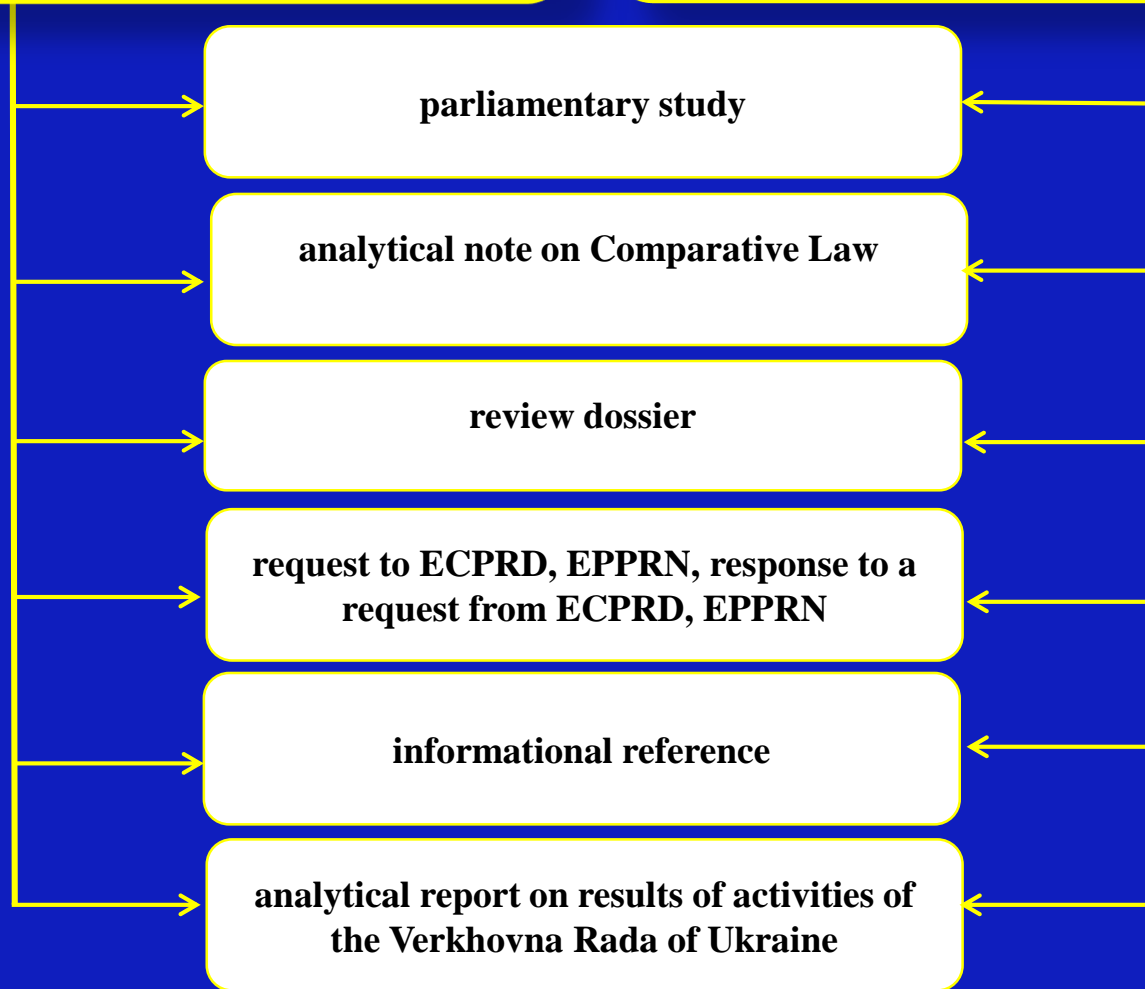
scientific concept for the development of legislative regulation of social relations

analytical note:
- on the subject of the proposed legislative draft;
- on the Legislative Work Plan of the Verkhovna Rada of Ukraine;
- on the results of legal monitoring the implementation of the Legislative Work Plan of the Verkhovna Rada of Ukraine

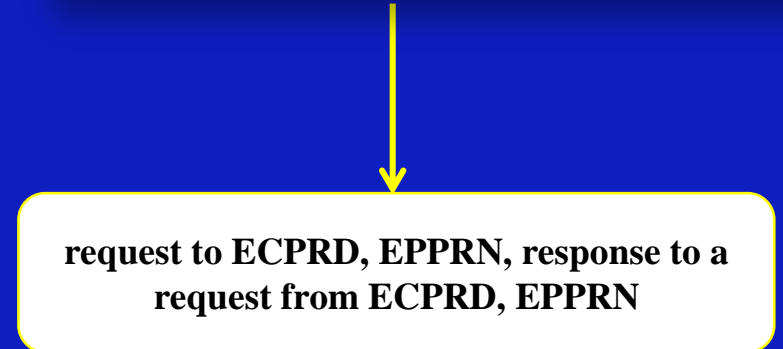
UPON REQUEST

**Secretary General of the
the Verkhovna Rada of Ukraine**

**Deputy Secretary General of the
Verkhovna Rada of Ukraine responsible
for coordinating the Research Service
activities**



**an official of the Secretariat of
the Verkhovna Rada of Ukraine
- a correspondent of the European
Centre for Parliamentary Research and
Documentation**



APPLICATION FORM

FEEDBACK :

- the purpose of the request
- the content and format of the information submission
- the deadlines



1 Type of analytical/informational material

2 Requester

3 Contact details of the requester for clarifying information

4 Contact methods of the requester for clarifying information

5 Subject matter of the request

6 The preferred method for presenting information

7 Additional information required for processing the request

Priority is given to requests from:

- 1) Chairman of the Verkhovna Rada of Ukraine
- 2) First Deputy Chairman of the Verkhovna Rada of Ukraine
- 3) Deputy Chairman of the Verkhovna Rada of Ukraine
- 4) bodies of the Verkhovna Rada of Ukraine
- 5) parliamentary factions (groups) of the Verkhovna Rada of Ukraine
- 6) Members of Parliament of Ukraine
- 7) leadership of the Secretariat of the Verkhovna Rada of Ukraine
- 8) an official of the Secretariat of the Verkhovna Rada of Ukraine – a correspondent of the European Centre for Parliamentary Research and Documentation

The Research Service does not provide analytical and informational materials for requests on issues that:

- 1) constitute a private or commercial interest of the customer
- 2) originated from voters or other individuals
- 3) relate to the analysis of the financial impact of decisions
- 4) concern the interests of political parties or election campaign participation
- 5) provide clarification on court decisions, acts of executive authorities, and local self-government bodies

The Research Service does not prepare:

- 1) reports
- 2) speeches

PROFESSIONAL TRAINING

(advanced training)

conducts training sessions, workshops, specialized courses, and seminars based on the practical needs identified by the Secretariat of the Verkhovna Rada of Ukraine, as well as on a contractual basis upon request from state authorities and local government bodies

engages, on a contractual basis, specialists from educational institutions, research organizations, government authorities, local government bodies, public associations, and experts to participate in professional training (advanced training) activities

Research Service

organizes professional training for MPs, Verkhovna Rada Secretariat staff, and parliamentary assistants on fixed-term contracts; on a contractual basis - for government representatives, local government bodies, and other entities; participates in internship programs for young people not holding civil service positions at the Verkhovna Rada Secretariat

develops training and workshop programmes and plans; prepares educational, methodological and informational materials; and conducts expert reviews and evaluations of the educational and methodological materials created by specialists engaged on a contractual basis for professional training (advanced training) activities

STRUCTURE AND AREAS OF ACTIVITY

Head

**First Deputy
Head**

Deputy Head

**Organizational
Department**

**Department of Legal
Policy and
Organization of
Public Authority**

**Department of National
Security and Law
Enforcement**

**Department of
Humanitarian and Social
Policy**

**Department of Economic
Development and
Financial Policy**

Training Center

**Department of
Accounting and
Financial Reporting**

- legal policy;
- state building, local governance, regional and urban development;
- rules of procedure, parliamentary ethics, and administration of Verkhovna Rada activities;
- transport and infrastructure;
- Ukraine's integration into the European Union;
- foreign policy and inter-parliamentary cooperation

- anti-corruption policy;
- national security, defense, and intelligence;
- law enforcement activities;
- Ukraine's integration into the European Union;
- foreign policy and inter-parliamentary cooperation

- humanitarian and information policy;
- public health, medical aid, and medical insurance;
- youth and sports;
- freedom of speech;
- digital transformation;
- social policy and protection of veterans' rights;
- human rights, de-occupation, and reintegration of temporarily occupied territories of Ukraine, national minorities, and interethnic relations;
- education, science, and innovation;
- Ukraine's integration into the European Union;
- foreign policy and inter-parliamentary cooperation

- agrarian and land policy;
- budget;
- environmental policy and nature management;
- economic development;
- energy and housing and utilities services;
- finance, taxation and customs policy;
- Ukraine's integration into the European Union;
- foreign policy and inter-parliamentary cooperation

**Committees of
the Verkhovna
Rada of
Ukraine
on matters of:**

DEVELOPMENT STRATEGY

